

# **Cold Spring Harbor Schools Chromebook Distribution Form**

## **2017-2018**

**Please bring this signed agreement with your insurance premium payment receipt  
when you pick up your Chromebook on August 24th  
Grades 7 and 9**

We acknowledge that we have received the following documents and have read and understand them.

- o Cold Spring Harbor District Chromebook Policy Handbook
- o This Cold Spring Harbor District Chromebook Agreement

### ***Student Agreement***

As a learner, I agree that I will:

- o use my Chromebook for educational purposes.
- o follow the procedures and policies outlined in the Chromebook Guide and Cold Spring Harbor District Responsible Use Agreement both in and out of school.
- o protect my Chromebook by carrying it securely in my district-issued carrying case and take all responsible precautions to prevent careless or intentional damage.
- o never leave my Chromebook unattended in an unsecure or unsupervised location.
- o store my Chromebook in a safe place, such as my locker, when not in use (lunch or PE). The Chromebook should be in its case and no items stacked on top of it.
- o charge my Chromebook's battery to full capacity each night and bring it to class every day.
- o immediately report all damage to my Chromebook to the library staff.
- o neither alter or attempt to change, disable, or circumvent the management settings, content filters, or virus protection software on my Chromebook, nor install or download software that is not approved by administration or teachers.
- o return the Chromebook to the district upon graduation or withdrawal from the district.

I understand that any violation of this agreement may result in the suspension or loss of use of my Chromebook and/or school network privileges.

### ***Parent Agreement***

I understand that my responsibilities include:

- ensuring my child meets the expectations outlined in the Chromebook Policy Handbook and the Cold Spring Harbor School District Responsible Use Agreement.
- protecting the Chromebook, within reason, against damage, loss, or theft while it is at home or outside of school.
- ensuring that my child immediately reports damage to the school library staff.

**Protection Plan Agreement**

- As part of your participation in the 1:1 Chromebook program, students are required to purchase a protection plan for their Chromebook. The cost of the protection plan is \$26.00 per year.). **This premium must be paid prior to device pickup; see below for instructions.**
- Under this plan:
  - repair or replacement in the event of manufacturer defect or accidental damage is covered in full with no deductible.
  - the district will handle the claim and provide a loaner device to your student.
  - if it is determined that damage has been caused by intentional abuse and/or misuse, the student/parent will be responsible for reimbursing the school for actual repair or replacement costs (maximum \$270).
  - replacement chargers and carrying cases are not covered under the plan. Cost for a new charger is \$15, cases are \$20.

To pay your protection plan premium, log into [www.myschoolbucks.com](http://www.myschoolbucks.com) (the same site you use to add money to your student's lunch account) and follow the **Chromebook Insurance Premium 17-18** link. If you don't have an account please follow the [Sign Up Today](#) link to create your account. Note that there is no fee for this transaction.

Protection Plan Payment:      MySchoolBucks Confirmation # \_\_\_\_\_

Student Name (Please print): \_\_\_\_\_ ID# \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Name (Please Print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_